



2137 Calgary Highlanders Cadet Corps

www.calgaryhighlanderscadets.com

801 11th Street SW. Calgary, AB T2P 2C4

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Uniform Inspection

Inspections are both an important part of military training and a means of both improving a standard and recognizing those that meet/exceed the dress standards. Inspections should be conducted at least every parade night when uniforms are worn, but are also useful for other training situations and any time a uniform is worn in the public eye.

What should be inspected:

- Clean
- Ironed
- Worn Correctly
- Personal Grooming
- Boots Clean & Shone

How uniforms should be inspected:

- Start at the head and work way down to the boots. During a detailed inspection, the rear should be inspected with as much detail as the front, however during a quick inspection (normal parade night routine) the rear should only be given a quick look when inspecting from the front. This should take no more than 45-60 seconds.
- Each of the five items should be rated as either met the standard (1) or did not meet the standard (0). It is important that the cadet is recognized for getting it approximately right, especially in the early stages of training, so any item that is almost meeting the standard should be rated as having met the standard. This will encourage them to continue to improve, rather than leaving them feeling discouraged; which is likely to be followed by a lack of effort.
- Feedback should be given verbally for what was done well (positive reinforcement) and no more than one or two things to improve for next time. Points for improvement should be the most important points which will result in them meeting the standard next time. By focusing on only a small number of points to improve will make it more likely the improvement feedback will be heard and acted on.
- Serious deficiencies should be addressed privately (ie. Not in the platoon formation), and the factors contributing to the cadet not meeting the standard should be discovered during this performance discussion. Ask for assistance from a senior NCO or officer if you feel you need support or that additional action should be taken.

Inspection results will be tracked. Results will be used for individual and group recognition (including platoon of the month), to track trends and to address recurring issues. The score entered for each cadet should be a whole number out of five (one point for each of the five items). Platoon WOs should retain monthly marking sheets for record of which items contributed to that weekly score and for further training & development as required.



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Uniform Marking Guide

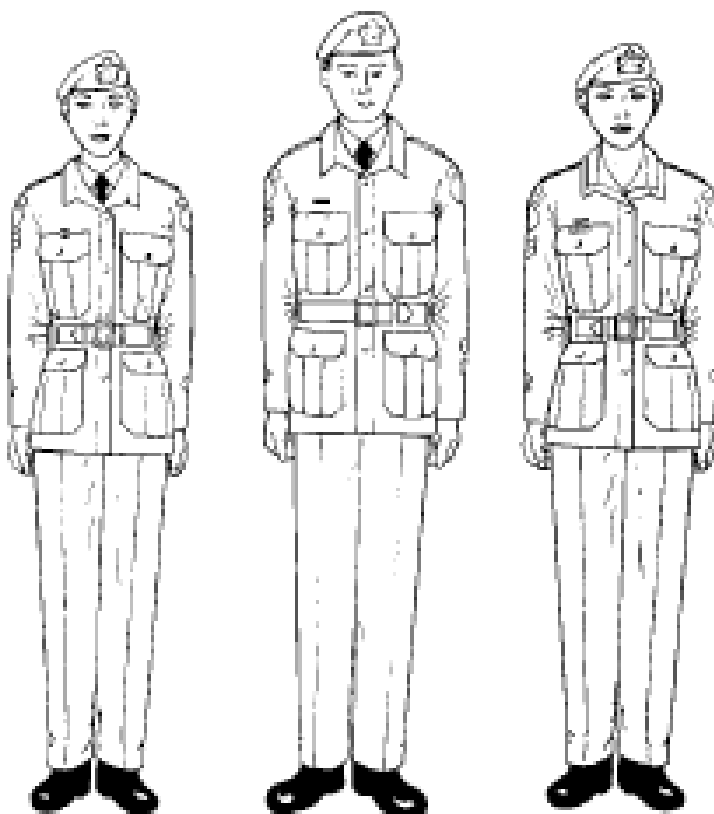
(If cadet does not have their highland gear, ignore those points and assess based on the standard army cadet dress uniform):

Worn Correctly (/1):

- Headdress
- Necktie knotted neatly(double windsor)
- All buttons fastened
- Belts fastened appropriately
- Kilt
- Spats

Clean (/1)

- Headdress
- Tunic
- Shirt
- Tie
- Pants/Kilt



Ironed (/1)

- Shirt – sleeves crease centred
- Tunic – flat ironed/no creases
- Pants - front & back

Personal Grooming (/1)

- Hair:
 - No extreme flyaways
 - Male – taper cut, sideburns, off ears & collar. Appropriate facial hair (ie. None)
 - Female – Not below shirt collar, single or double-braid, or in a bun
- No visible body piercings/offensive tattoos
- Acceptable personal hygiene
- No visible jewellery with exception to earrings and medical bracelets

Boots (/1)

- Laced Correctly
- Clean (including welts)
- Shoe polish used on all areas of the boot



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MONTHLY PLATOON MARKING SHEET

Name(↓)/Date(→)	Jan 1	Jan 8	Jan 15	Jan 22	Name(↓)/Date(→)	Jan 1	Jan 8	Jan 15	Jan 22
Eg. Cpl Bloggins, J.	4/5	5/5	3/5	4/5					

Last Updated 16 Feb 2023

Effective 16 Feb 2023