

# 2137 Calgary Highlanders RCACC – Highland Kit Policy

## 1. Purpose

The purpose of this policy is to clarify the requirements to obtain Highland Kit, the eligibility, procedure to obtain, issuance, the revocation of Highland Kit privilege and the orders of dress.

## 2. Eligibility

The following are the eligibility criteria to wear Highland Kit:

### a. Glen

- LCpl and above
- Must have a minimum 70% attendance
- Dress, drill and deportment must be at or above standard. This will be verified by Cadet's PL WO. Regular dress uniform must pass inspection
- A passing grade of 75% on the Glen test

### b. Kilts

- MCpl and above and playing members of Pipes and Drums
- Must have a minimum 70% attendance
- Dress, drill and deportment must be at or above standard. This will be verified by Cadet's PL WO. Regular dress uniform must pass inspection
- A passing grade of 75% on the Glen test

## 3. Procedure

The following procedure will be followed in order to obtain a Glen or Kilt

- a. Cadet properly fills out Glen/Kilt Test request form (Annex A). The Cadet's PL WO sign form to verify that their dress (including Regular Dress Uniform inspection), drill and deportment meets or exceeds standard
- b. Cadet comes in to scheduled Glen/Kilt Test night (third Monday of the month) in C1 for inspection by a Senior NCO. If Cadet does not meet standard, they will have to rectify discrepancies and return at the next Glen/Kilt test session
- c. The Cadet will write the Glen or Kilt test.
  - If the Cadet passes then invigilator signs the form and the Cadet will book appointment with CQ for issue of kit.
  - If the Cadet fails, then they will have a re-write at the next Glen/Kilt Test Session.

## 4. Issue of Highland Kit

- The successful Cadet will take the completed form to CQ for issue of the kit. The form will be kept in the Cadet's clothing documents for the duration of their time with Cadets.
- CQ will place a sticker on the Cadet's clothing documents stating that he/she is authorized to wear

- The Cadet will sign out all Highland Kit and will be responsible for the care, maintenance and security of the kit while in their possession.
- The Cadet/Cadet's family will be held financially responsible for any missing Highland Kit that the Cadet has signed for.
- The Supply Officer will inform the Administration Officer that the Cadet has been issued the kit so that the Administration Officer will put on the next Routine Orders that the Cadet is authorized to wear the particular Highland Kit

5. Revoking of Highland Kit privilege

The issuing of Highland Kit (Glen and/or Kilts) is a privilege not a right. The following instances could lead to revoking of Highland Kit privilege:

- a. Negligent care, maintenance and security of Highland Kit. Examples of negligent care, maintenance and security include:
  - i) Dirty
  - ii) Wrinkles and creases
  - iii) Ripped or damaged kit

In the event that a Cadet is negligent in the care, maintenance and security of the issued Highland Kit, the following procedure will take place:

- a. Cadet will be given a verbal warning with corrective measures for first offence
  - b. Cadet will be given a written warning with corrective measures for second offence
  - c. Cadet will have their Highland Kit privileges removed and will return all Highland Kit back to the CQ for third offence
- b. Any act that disrespects or causes shame to the pride and honor of the Calgary Highlanders Regiment and/or Cadet Corps
  - c. Repeated unauthorized wearing of Highland kit at non approved events or activities
 

In the event that a Cadet is repeatedly wearing Highland Kit at unauthorized/non-approved events

    - a. Cadet will be given a verbal warning with corrective measures for first offence
    - b. Cadet will be given a written warning with corrective measures for second offence
    - c. Cadet will have their Highland Kit privileges removed and will return all Highland Kit back to the CQ for third offence
  - d. Lack of attendance
  - e. Cease training with Pipes and Drums and don't meet the rank requirements
  - f. Reduction of rank below minimum rank requirements
  - g. Extended leave of absence
  - h. Transfer to another Cadet unit. All Highland Kit must be returned to CQ prior to leaving for another Cadet unit – this includes going to another Calgary Highlander Cadet unit.
  - i. CO's discretion

6. When and where Highland Kit may or may not be worn

The following instances is where Highland Kit may be worn:

- a. Regular parade nights and authorized activities with 2137 Calgary Highlanders RCACC
- b. Authorized parades, events or activities with the Calgary Highlanders Regiment
  - i. Currently, when parading with the Regiment, only Sgt's and above will wear their highland kit.
- c. Joint Calgary Highlanders RCACC Pipes and Drums/Calgary Highlanders Regimental Pipes and Drums events
- d. Events or activities with CO Authorization

The following instances is where Highland Kit may not be worn

- a. At Cadet Training Centers
- b. Drill Competitions
- c. Unauthorized events and activities

Any Cadet that violates this is subject to corrective/disciplinary action up to and including revoking of Highland Kit Privileges.

7. Orders of Highland Kit dress:

- a. Common
  - i. Brass CH cap brass
  - ii. Cadet tunic (Cut-away or fold away)
  - iii. C10 Brown Sporan
- b. Pipers
  - i. Black Glen
  - ii. Diced Socks (this will become Lovet when available)
  - iii. Spats (no spats once Lovet available)
  - iv. Brown Sporan
- c. Drummers
  - i. Diced Glen
  - ii. Diced Socks (same as above)
  - iii. Spats (same as above)
  - iv. Brown Sporan
- d. Ordinary members
  - i. Diced Glen
  - ii. Lovet hose
  - iii. Brown Sporan



Rank: \_\_\_\_\_

Last name & Initials: \_\_\_\_\_

Platoon: \_\_\_\_\_

**For Platoon WO**

Date of uniform inspection: \_\_\_\_\_

Did Cadet meet/exceed unit standards for dress? YES/NO

Printed name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**For Test Invigilator**

Date of test: \_\_\_\_\_

Did Cadet Pass (minimum 75%)? YES/NO Score: \_\_\_\_\_

Test Invigilator Printed Name \_\_\_\_\_

Rank: \_\_\_\_\_

Signature: \_\_\_\_\_

**Stores:**

Date of issue: \_\_\_\_\_

Loan card updated/signed: YES/NO

**Administration:**

Has the ROs been updated to inform unit that this Cadet is authorized to wear specific Highland Kit?

YES/NO

**Completed form to be placed in Pers file**